

# Washington State Athletics Academic Resource Center

## LAPTOP CHECK-OUT FORM



Laptop # \_\_\_\_\_

**PRINT** Student Name

WSU ID #

Student Phone

Student Signature at Pickup

### TO BE COMPLETED BY COACH

Team: \_\_\_\_\_

**PRINTED** Coach Name: \_\_\_\_\_

#### Guidelines for use:

- Laptop computers are **ONLY** for use of **WSU student-athletes** for valid academic purposes while away from Pullman campus on official road trips.
- Use laptop in a responsible manner.
- Do not bring food or drinks near the laptop or use outside during inclement weather.
- Laptops are due back to the Academic Resource Center by noon of the first day of classes after returning from the road trip.
- **Save all work onto a flash drive. All documents are erased immediately upon check-in.**

In signing this form to checkout a laptop computer, the team agrees to the **Guidelines for Use** and is responsible for damages incurred while a laptop is out under the player's name. Replacement Cost: \$1550

**Coach's Signature (accepting responsibility for the replacement value of the laptop)**

Pickup Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

Return Date: \_\_\_\_\_